

Results report

Word 2019-Beginner



ISOGRAD (TOSA)

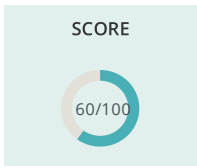
Ms fst_1644600 Ist_1644600

Candidate ID: 1644600

Score: 60/100

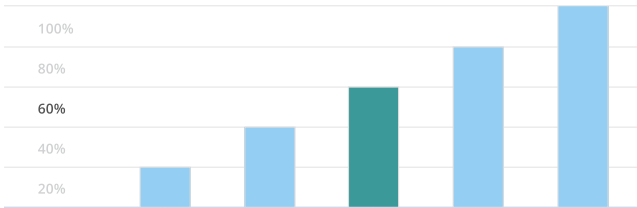
Test date: March 13, 2023

1. Result



2. Domains

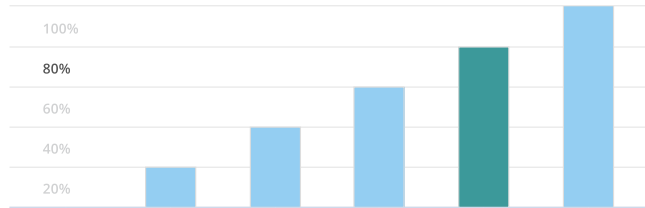
Environment and Methods



Domain description:

Questions under this domain cover the most common tabs and their main functionalities: File, Home, Insert, and Page Setup. They also cover the different display modes in Word.

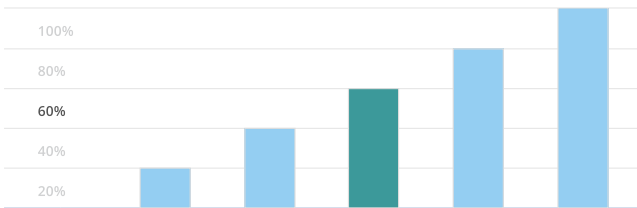
Page layout and formatting



Domain description:

Questions within this domain cover basic to advanced formatting of a text or paragraph and applying a theme to a document. This domain also includes tabs, indents, borders and margins, and page and section breaks.

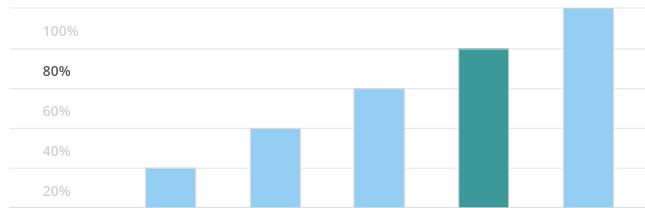
Editing tools



Domain description:

This domain covers bullets and numbering, performing a search, and using spellcheck. Skills on the revision tools, header and footers, footnotes, and mailing tools are also assessed.

Graphic objects and tables



Domain description:

This domain covers skills with objects in Word documents: tables, charts, OLE objects, clipart images, and photos. Candidates will also find questions on the functionalities of editing and moving objects.